



D.A.V. PUBLIC SCHOOL, NEW PANVEL

Plot No. 267, 268, Sector-10, New Panvel,
Navi Mumbai-410206 (Maharashtra).
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Date: 01.04.2022

Dear Parents,

From an alarming crisis of the Pandemic and now coming back to new normal, we all have gone through tough times. As we reopen the school physically for the new academic session 2022-2023, you are requested to make a note of the following points and continue the wonderful partnership to make a lasting difference in our student's life.

- Kindly check the school website www.davnewpanvel.com for regular school updates.
- Kindly fill the Declaration form and submit it to the class teacher. Label all the belongings of your ward.
- Change of address or contact number should be intimated to the class teacher and office in writing, immediately.
- **School timings:**

Class	School timings
Std. VI to XII	7.00 am to 12.30 pm
Nursery,	10.30 am to 1.00 pm
Jr. K.G.& Sr. K.G.	12.50 pm to 4.00 pm
Std. I to V	12.50 pm to 5.30 pm

- Parents need to ensure that their child arrives at school on time and is collected promptly after school hours. Punctuality to be encouraged to avoid late coming. Students must stay within the school premises after arrival at school.
- Send a napkin / handkerchief, Mask and small sanitizer bottle with your ward every day.
- Send the tiffin and all the other material required to carry out the day's work with your ward only. **The school office shall not accept the tiffin or any material and will not take the responsibility to deliver it to the children in the class.**
- Absenteeism from school even for a single day must be accompanied by a leave note duly signed by the parents.
- In case of illness, the leave note must be followed by a medical fitness certificate issued by a recognized physician in case of more than 3 days of sickness.
- A student may not be allowed to sit in the annual examination if he/she has not put in a minimum of 75% of the attendance for each term as per CBSE norms.
- Every student must come neatly dressed to school with proper uniform code assigned by the school and can wear or change into suitable clothing for sports activities.
- Girls are to wear black hair band and in case of long hair one/two plaits to be tied. Nails to be trimmed properly and no Mehendi or nail polish to be applied.
- No valuables should be worn or brought to school by the students.
- Children availing the school transport facility should fill the required form and submit it in the School Office.
- Bringing vehicles to school, other than bicycles, is strictly prohibited.
- Electronic items are not to be brought to school by the students. If found doing so, those will be confiscated and shall not be returned under any circumstances.
- Attending the Parent Teacher Meetings would help you to keep in touch with the school authorities and monitor your ward's progress on regular basis.
- You are requested not to enter the class rooms or meet teachers during the school hours. You can visit the school to meet the Principal, Supervisory Heads and Teachers on the 4th Saturday of every month. Timings for classes Nursery to V from 11.30 am. to 12.30 pm. and for classes VI to XII from 12.30 pm. to 1.30 pm, other days by prior appointment only.

Thank you for your continued co-operation and look forward to fruitful academic year ahead.

Principal