

Admission Procedure

Session 2023-24

Admissions are open for the classes Nursery to IX

* Procedure for Pre School (Nursery) Admission

- Download application form. Click here to download.
Link : <http://davsbdpreschool.davonline.in/Open-Default.aspx>
- Fill form online and pay the processing fee of Rs.1500/-using credit /debit card.
- Note down registration number and password for further correspondence.
- Read all instructions given on the page carefully.
- Parents of eligible candidates will be called for further interaction.
- Date and time of interaction is allotted online.
- Parents are advised to check the transport facility before applying for admission.
[Click here to check Bus Routes](#) and stops (for Nursery, KG) before filling the Transport form.
- For any transport query please contact Mr. Kashi (9910377754)
- After interactions, short listed students will have to pay the fee before the due date to secure admission.

* ADMISSION CRITERIA

Age (in years)	Grade	Born Between
3 +	Pre School (Nursery)	01/04/2019 – 31/03/2020
4+	Pre-Primary (KG)	01/04/2018 – 31/03/2019
5 +	Grade I	01/04/2017 – 31/03/2018

* Registration Procedure and rules

- Registration Forms are to be filled in and submitted to the school reception before the end of the registration period i.e. 3 days after downloading the form.

- Incomplete or illegible Registration Forms, without photographs will not be processed / accepted.
- Dates for test / interviews / interaction will be given at the time of registration. The school authorities reserve the right to change the date and time of the interview.
- Parents are advised to check the transport facility before applying for admission. Click the below link to check Bus Stop for classes I to IX
https://davpssahibabad.org/File/65/NoticeBoard_44703d7f-7408-4e78-ad0f-4b78fbe9bd80_Bus%20Stops%20for%20class%20I%20to%20IX.pdf before filling the Transport form.
- For any transport query please contact Mr. Kashi (9910377754)

*** Document Required**

- Self-attested Photo copy of Birth Certificate with NAME issued by Municipal Corporation or concerned civic authority must accompany the Registration Form for all classes.
- Photocopy of Progress card of the Annual exam passed must be attached with the Registration Form for classes KG & above.
- Self-attested Residence Proof (Parent Aadhar Card, Passport, Electricity Bill or Driving License) any two.
- Transport form, medical form, I- Card Performa (Download from School website).
- Proof of alumni (if applicable) (Class X or XII Mark sheet or Pass Certificate).
- Sibling Proof (attach fee receipt or Progress Report Card).
- Self-attested Aadhar Card of both the parents.

*** Entrance Tests / Interviews / Interaction**

- There will be a written test for students seeking admission to classes KG upwards. Only those candidates who clear the written test will be given admission.
- Results will be shared through e-mail.

*** Steps to be Followed**

Step 1: Online Registration

- Please enter the details on the form online. Note down the registration number and password for future correspondence and follow up.

Step 2: Online Payment

- Use a Credit/Debit Card only to make the payment online as the Registration/processing fee.

Step 3: Printing the completed form

- Take out a print of the completed application form along with the online Transaction details for documentation.
- Incomplete applications will be rejected.

Step 4: Submission of the form at the school

- Bring the completed application along with a copy of the proof of residence (Parent Aadhar Card, Passport, Electricity Bill or Driving License) and an attested copy of the child's birth certificate with NAME (self-attested) Transport form, Medical form ,I- Card Performa (Download from School website) Proof of alumni (if applicable) (Class X or XII Mark sheet or Pass Certificate), Aadhar Card of both the parents on the date of submission of the form to the school. Check the bus route from the list mentioned for those who are opting for school transport. The child is not required to come to the school on the date of submission of form.
- Signature of both the parents are mandatory on the form.
- Form will be strictly accepted only through the parents, on the date of submission.
- Parents are requested to cater for a time span of at least an hour to complete the mandatory formalities on the first visit to the school.

Step 5: Interaction

- Date of interaction for short listed candidates will be emailed on registered email-id.
- Both the parents need to attend the interaction for Nursery/ KG class.

Step 6: Deposition of fee

- The fee must be deposited within 5 days of declaration of the result or else the offer of admission will be declared null and void. In such a case, the child's seat will be offered to the next candidate on the list.

Note: Registration does not guarantee admission. Admission will be based on merit basis and availability of seats.