



DAY PUBLIC SCHOOL

POKHARIPUT, BHUBANESWAR, ODISHA

(AFFILIATED TO CBSE, NEW DELHI, AFFILIATION NO. - 1530065, SCHOOL NO. - 09703)

Ref.No.DAV(PKT)/ M-4/ 2306 /16

Date 20.09.2016

TENDER CALL NOTICE

Sealed quotations are hereby invited by the undersigned from the reputed Printers for printing and supply of **Silver Jubilee SOUVENIR** as per the following specifications. Interested printers may tender their quotations as per the following Terms & Conditions. The sealed quotations in the prescribed **FORM OF QUOTATION** should be submitted in the office of the undersigned on or before **30th of September 2016 4.00 p.m.** . Incomplete quotations & the quotations received after stipulated date will be treated as invalid and rejected summarily. The party without having PAN , TIN,OST & CST No in the Quotation shall not be considered . The envelope containing the quotation must be super-scribed as **QUOTATION FOR SOUVENIR**.

TERMS & CONDITIONS

- i. Quotations received after stipulated date and time without having the said specification or incomplete in any respect shall not be entertained.
- ii. The undersigned reserves the right to cancel either any or all the quotations without assigning any reason there of.
- iii. Souvenir should be error free
- iv. 5%-10% will be deducted for late delivery or error noticed after correction of the proof
- v. Delivery should be made in one lot in the school office within 30 days from the date of order placed.
- vi. Payment will be released on complete receipt of the orders subject to verification of items by the Purchase Committee & satisfaction of the undersigned.

G. J. J.
20/9/16
PRINCIPAL

Memo No.DAV(PKT) / 2307 /2016

Dt: 20.09.2016

Copy forwarded to :

1. The Principal,D.A.V.Public School,Unit-VIII/,Chandrasekharpur/,Kalinga Nagar, Bhubaneswar with a request to kindly take necessary steps to display the above Tender Notice on their SCHOOL NOTICE BOARD for the information of the Persons/ Printers on the concerned profession.
2. The School Notice Board/Web-site for information of the persons/Printers on concerned profession.
3. 4. The concerned File for record.

G. J. J.
20/9/16
PRINCIPAL

MANAGED BY : DAY COLLEGE MANAGING COMMITTEE, NEW DELHI

Address : Pokhariput, P.O. : Aerodrome Area, Bhubaneswar - 751020, Phone : 0674-2352392
Fax : 0674-2352428, Email : davpokhariput@gmail.com, website : www.davpkt.org.in

D.A.V. PUBLIC SCHOOL, PHOKHARIPUT, BHUBANESWAR

FORM OF QUOTATION FOR PRINTING OF SILVER JUBILEE COFFEE TABLE BOOK

Ref, Quotation No. _____

Date. _____

Name of the Printer

Complete postal Address

E-mail Tel. Phone No.

PAN NO. _____, TIN NO. _____, OST _____

Sl. No.	SPECIFICATIONS.	RATE
1.	Size of the CTB- 21cms x 28 Cms 100 Pages including inner & cover Pages(approximately)	I. DTP Charges Rs. _____ II. Layout & Designing Rs. _____ III. Cost of Paper Rs. _____
2.	Inside Pages (All Colour) – 92 pages (approx.) for write ups, Pics, articles, Messages etc. 170 GSM Gloss/ Fine Paper	IV. Printing & Binding Rs. _____ V. Envelops Rs. _____ VI. Book Mark Rs. _____
3.	Cover - Hard Bound with Jacket on 170 GSM. Printing on both Side with Mat Lamination with UV	VII. Additional Charges for Each 4 Pages (inner) over & above 100 Pages Rs. _____
4.	Envelops/ Packets-on Board Papers	
5.	Quantity - 3000	
6.	Cost One Book including Transportation.	Rs. _____

- N:B:** 1. All page designing will be done by Printer.
2. The aforesaid specification is subject to change if need arises.
3. TDS will be deducted as per IT rules.

**Signature of the
Proprietor / Printer with
Official Seal & Date**