

CENTRAL BOARD OF SECONDARY EDUCATION
(AFFILIATION BRANCH)

REGD.

Shiksha Kendra,
2, Community Centre,
Preet Vihar, Delhi-110 092

No. CBSE/Aff/16490/2667-71

Dated... 16.06.2000..

The Manager
MKD D.A.V. Public School,
Neshta (Attari)
Dist. Amritsar-143 108 (Punjab).

Sub. : Fresh Composite Provisional Affiliation

to...the MKD D.A.V. Public School,
Neshta (Attari), D-ist, Amritsar-143 108 (Punjab)

Dear Sir/Madam,

With reference to your application dated 25.06.1999 and subsequent correspondence with the school/ inspection in this regard, I am directed to convey the sanction for ~~Provisional~~ Composite Provisional Affiliation for Secondary School Examination of the Board w.e.f. 1.4.2000 to 31.3.2003.

The above sanction is subject to fulfilment of the following conditions :

1. The school will follow the national syllabus for the middle classes.
2. The school will follow syllabi and courses as per scheme of studies prescribed by the Board for Secondary School Examination and changes made therein from time to time.
3. The school shall appoint only qualified and eligible staff.
4. The school will help the Board in the smooth conduct of the examination by providing the necessary accommodation i.e. Halls, Rooms available in the school premises and furniture at its disposal for holding its examinations free of charge, if required.
5. The school will spare sufficient teachers for invigilation purpose at the examinations of the Board, as may be required.
6. The school will spare its teachers for evaluation of answer-books for the Board's examinations, if required.
7. The school will provide Laboratories, Library and other facilities as per norms of the Board.
8. The school will abide by the conditions of affiliation already prescribed or may be prescribed by the Board from time to time.
9. Service agreement be executed with the staff as per norms generally accepted by the State Government concerned.
10. Service conditions, pay and allowances and other benefits to the employees of the school shall be in no way less than that of corresponding employees working in Government schools of the State in which the school is located. An undertaking to this effect be sent to C.B.S.E.

DICK

11. The school and its records shall be opened for inspection by an official of the Board or an authorised representative of the Board/State Education Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
12. The rate of tuition fee and other fees charged should be commensurate with the facilities provided.
13. The admission to the school shall be opened to all without any discrimination on the ground of religion, cast or race, place of birth or any of them.
14. No unrecognised classes shall run within the premises of the school or outside in the same name of school.
15. The school will not sponser candidates for Board's examination of any other School/Branch which is not affiliated.
16. The school will create Reserve Fund as per the requirement of the Affiliation Bye-Laws/Rules of the Directorate of Education, Delhi in the joint names
17. The school should not start class XI/XII without written approval of the Board. The Board shall not be responsible for any consequences in case class XI/XII is started without following the affiliation bye-laws and obtaining the prior approval of the Board.
18. The affiliation Code Number allotted to your school is **16490**..... This may please be noted and quoted for any correspondence with the Board. Original Receipt No..... dated..... for Rs..... is also sent herewith for office record.
19. Annual fee @ Rs. 1000/- per annum for the year(s) **21.4.2000 to 31.3.2003** be also remitted at an early date. (In case of overseas Independent school @ Rs. 5000/- p.a. and overseas Kendriya Vidyalayas @ Rs. 3500/- p.a.)
20. The school will apply for further extension of Provisional Affiliation on the prescribed form together with the prescribed fee and other essential documents in the preceding year before the expiry of the date.
21. **Appointment of additional TGTs and Librarian be finalised immediately and untrained teachers be replaced with trained and qualified.**
22. **The sports facilities may be developed on priority.**
23. **The facilities in Science Lab, need Upgradation.**
24. **As per Annexure 'A', the first batch of class X students of the school has been allowed to**

Yours faithfully,

Nell
(DARSHAN LAL)
DY. SECRETARY (AFF.)

Dated.....
2/13/06

Copy to:- **at 1st Exam, 2001 of the Board.**

1. The Principal.....
2. **M.D. D.A.V. Public School, Washta (Asteri), Dt. Gurdaspur-143 108 (Punjab)**
The Director of School Education/Director of Public Instruction
3. The Director (Academic), C.B.S.E., Delhi.
4. The Controller of Examination, C.B.S.E., Delhi.
5. The Jt. Secy. (Co-ordination) C.B.S.E., Delhi.
6. The Regional Officer, C.B.S.E. **Sector-32-C, Chandigarh-160 031.**

Nell
DY. SECRETARY (AFF.)

2/13/06

Compliance of the conditions should reach to this office within three months.

CBSE/Aff/P-17

Phone: 2209252-57-59
Telex :66015-CBSE-IN
Gram: CENBOSEC, DELHI

Central Board of Secondary Education

Shiksha Kendra, 2, Community Centre, Preet Vihar, Vikas Marg, Delhi-110 092.
(AFFILIATION BRANCH)

REGD

No. CBSE/AFF/16490/2002/ 040

Dated... 01-01-2003

The Principal,
MKD D.A.V. Public School,
Neshita (Attari),
Distt. Amritsar - 143108 (Punjab)

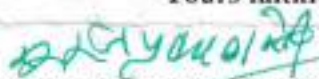
**Sub.: Extension of Provisional affiliation to the above said school
beyond 31.03.2003**

Dear Sir/Madam

With reference to your application/letter dated nil on the subject cited above, I am directed to convey sanction for extension of provisional affiliation of the school with the Board for its **Secondary School Examination** for a period of **five year(s)** w.e.f **01.04.2003 to 31.03.2008** in the subjects in which the School already stands affiliated, subject to the fulfillment of the following conditions:-

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/Affiliation-Bye-Laws of the Board.
3. The School is required to apply for further extension of affiliation on the prescribed Application Form along with the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires.
4. Remit Rs.7,500/- as balance fee for considering extension for further 5 years including annual fee.
5. DA be paid at par with the State Govt. schools employees.
6. Submit the proof of Reserve Fund maintained in the join names as per norms
7. Other conditions are enclosed as per Annexure 'A'.

Yours faithfully,


(SURAJ PRAKASH SETHI)

Jt. Secy. (Affn.)

Central Board of Secondary Education

2, Community Centre, Shiksha Kendra, Preet Vihar,

Delhi-110092

Other Conditions :

Conditions for which compliance to be submitted within three months from the date of issue of sanction letter:-

1. Running/Starting of Class IX/X or XI/XII without prior Provisional Affiliation upto Secondary level/Sr. Secondary level from the Board would be unauthorised and school shall be responsible for the consequences arising out of it.
2. School will not prepare any student/start any class for any other Board except CBSE from their CBSE affiliated school building/premises.
3. The Board would not allow any transfer of property/sale of school by one Society/Management/Trust to another Society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effects.
4. Pay & Allowances to staff should be revised from time to time to bring it at par with that to the state Government.
5. The service conditions be strictly followed as per State Education Act and staff be given appointment/confirmation letters etc. accordingly.
6. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principal of KV/JNV
7. The School shall maintain section teacher ratio at least 1:1:5 at each level i.e. Primary (I-V) Secondary (VI, X) and Sr. Secondary (XI-XII).
8. Rs. on account of annual fee for years may please be remitted.
9. The school shall maintain Reserve fund in the joint names of the Manager of the school concerned and the Secretary of the Board in the scheduled Bank to the extent indicated below :-

Upto	-	500	Students	Rs. 60,000/-
501	-	750	..	Rs. 80,000/-
751	-	1000	..	Rs. 1,00,000/-
above	-	1000	..	Rs. 100/- per student rounded to nearest thousand.

The interest accruing out of the deposit of reserve fund made by the institution at the time of affiliation/extension of affiliation be not withdrawn by the management under any circumstances what so ever.


JOINT SECRETARY (AFF.)



CBSE/Aff/P-2

Phone: 22509252-57-59
Telex :66015-CBSE-IN
Gram:CENBOSEC, DELHI

Central Board of Secondary Education
Shiksha Kendra, 2, Community Centre, Preet Vihar, Vikas Marg, Delhi-110 092.
(AFFILIATION BRANCH)

REGD

No. CBSE/Aff./1630190/43481

Dated.....21/7

✓ The Manager,
M.K.D. D.A.V. Public School
Nesta (Attari), Amritsar
Punjab-143 108

Sub: Upgradation of +2 stage in respect of above said school.

Dear Sir/Madam,

With reference to your application dated 29/06/2005 and subsequent inspection of the school, I am directed to convey sanction for provisional affiliation to the above said school for Senior School Certificate Examination for a period of three years w.e.f. 01/04/2007 to 31/03/2010 in the following subjects:-

- a) Core Language:
- i) English
- b) Elective Subject:
- | | |
|----------------------|-----------------------|
| i) Punjabi | iv) Economics |
| ii) Business Studies | v) Mathematics |
| iii) Accountancy | vi) Political Science |

The sanction is subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary classes:

1. The school will provide additional suitable facilities for classes XI and XII, as per requirements laid down in the rules.
2. It will increase the number of books in the Library and equipments in the Laboratories/Workshops with adequate games facilities etc. in consonance with the requirements of the Board for Classes XI & XII.
3. It will appoint only qualified staff to teach Classes XI & XII as per requirements laid down by the Board.
4. It will provide facilities for adequate co-curricular and extra-curricular activities for the wholesome development of the students.
5. It will abide itself by the Affiliation Bye Laws of the Board and other rules and regulations prescribed by the Board from time to time.
6. It will remit Annual Fee of Rs. 1000/- regularly. (In case of overseas Independent Schools @ Rs. 5,000/- p.a. and overseas Kendriya Vidyalayas @ Rs. 3,500/- p.a.)
7. The school will have to open CBSE pattern classes XI/XII w.e.f. 1.4.2007. Accordingly, 1st Batch of class X/XII of the school will be appearing at the CBSE Examination to be held in 2009.
8. In case of switch over, the school is required to withdraw its affiliation from the State Board as dual affiliation is not permissible. Also State Board classes IX/XI will not be continued w.e.f. 01.04.2007. However, for the 2007 & 2008 Examination of X/XII the school will sponsor its students for State Board only.

Special Conditions, if any:

1. Other conditions are as per Annexure 'A' enclosed.

Compliance of the above conditions should reach to this office with in three months from date of issue of this letter.

Yours faithfully,

(U.C. BODH)

ASSISTANT SECRETARY (AFF)

1. The Principal, M.K.D. D.A.V. Public School, Nesta (Attari), Amritsar, Punjab-143 108
2. The Regional Officer, C.B.S.E, Panchkula
3. The AMC.

ASSISTANT SECRETARY (AFF)

CENTRAL BOARD OF SECONDARY EDUCATION
SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR,
DELHI-110 092.

Other Conditions-1630190

Conditions for which compliance to be submitted within three months of issue of sanction letter:-

1. Running starting of Class IX/X & XI/XII without prior Provisional Affiliation upto Secondary level/Senior Secondary level from the Board would be unauthorized classes and school shall be responsible for the consequences arising out of it.
2. Non-submission of application for extension of Provisional Affiliation by 30th June of the year preceding to the year by which provisional affiliation granted, expire, would also attract violation of provisional of affiliation bye laws.
3. School will not prepare any student/start any class for any other Board except CBSE from their CBSE affiliated school building/premises.
4. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
5. Pay & Allowances to staff should be revised time to time to bring it at par with that to State Government.
6. The service conditions be strictly followed as per State Education Act and Staff be given appointment/confirmation letters etc. accordingly.
7. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee.
8. The school shall maintain section teacher ratio at least 1:1.5 at each level i.e. Primary (I-V) Secondary (VI-X) and Sr. Secondary (XI-XII).
- ✓ 9. Rs. 1500/- per annum on account of annual fee for the three years may please be remitted.
10. The school shall maintain Reserve Fund in the joint names of the Manager of the school concerned and the Chairman of the Board in the scheduled Bank to the extent indicated below:-

Upto	-	500	Students	Rs.60,000/-
501	-	750	"	Rs.80,000/-
751	-	1000	"	Rs.1,00,000/-
Above	-	1000	"	Rs. 100/- per student round to nearest thousand.

The interest accruing out of the deposit of reserve fund made by the Institution at the time of affiliation/extension of affiliation be not withdrawn by the management under any circumstances what so ever.


 Asstt. Secretary (Affil.)



Central Board of Secondary Education

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, VIKAS MARG, DELHI-110 092.

SPEED POST

No: CBSE/Affl./1630190/EX-02045-1011/2010/ 247155

Date: 05.07.2010

13

The Manager,
M. K. D. D.A.V. Public School,
Nesta (Attari), Distt.-Amritsar,
Punjab-143 108.

Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2010.

Sir/Madam,

With reference to your online application dated 03/07/2009 on the subject cited above, I am directed to convey sanction for Extension of Provisional Affiliation of the school with the Board for its **Secondary School Examination and Senior Secondary School Examination** for a further period of Five year(s) w.e.f. **01.04.2010 to 31.03.2015** subject to the fulfillment of the following conditions: -

The sanction is subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary/senior secondary classes: -

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/Affiliation Bye-Laws of the Board.
3. The School is required to apply on online for further extension of affiliation alongwith the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires.
4. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII: -

	Campus area	Enrollment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			

Contd2

5. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
6. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
7. Other conditions are enclosed as per **Annexure 'A'**.
8. **Special conditions to be complied within three months: -**
 - a. The School Managing Committee should be constituted as per norms of the Board.
 - b. The school is required to create reserve fund as per norms and submit a copy of same to this office.
 - c. As per enrollment, there are 24 sections from Nursery to class XII but classrooms are mentioned only 20 which needs clarification.
 - d. The school is required to appoint only trained and qualified staff and maintain the ratio of 1:1.5 teachers per section at each level.
 - e. The school is required to pay salary and other admissible allowances at par with corresponding category employees in state Government schools.
 - f. The school is required to submit the detail particulars of Principal, Physical Education teacher and Librarian.

Yours faithfully,



(KHUSHAL SINGH)
ASSISTANT SECRETARY (AFF)

4

Encl: As above

Copy to: -

1. The Principal, The Principal, M. K. D. D.A.V. Public School, Nesta (Attari), Distt.- Amritsar, Punjab-143 108.
2. The Regional Officer, CBSE Regional Office, Sector-5, Panchkula-134109, Haryana.

ASSISTANT SECRETARY (AFF)



CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301

REGD./SPEED POST

No. CBSE/AFF/1630190/EX-01896-1516/2015

821812

Dated: 01.01.2015

THE MANAGER,
M.K.D DAV PUBLIC SCHOOL,
NESTA (ATTARI), DISTT- AMRITSAR,
PUNJAB-143103.

1301
19/2/2015

Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2015.

Sir/Ma'am,

This is with reference to your online application No. EX-01300-1316 executed on 24.06.2014, on the above subject. In this connection, I am directed to convey the sanction for regularization of extension of provisional affiliation of the school with the Board for its Secondary School Examination and Senior School Certificate Examination for a further period of Five years w.e.f. 01.04.2015 to 31.03.2020 subject to the fulfilment of the following conditions:-

1. The school is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/Affiliation-Bye-Laws of the Board.
3. The School is required to apply on online for further extension of affiliation alongwith the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires. Applications will be accepted after the last date along with the prescribed fee and late fee Rs. 10,000 per month subject to Maximum of Rs.50,000/-.
4. Provisional Affiliation granted to a school will remain valid on receipt of online application of a school for further extension of provisional affiliation subject to the final decision of the Board. (Amended Rule 15.11)
5. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

	Campus area	Enrolment	No. of Sections (Pre-primary to X)	No of Sections at Sr Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII

- (d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.
- (e) Schools running on less than 01 acre campus shall restrict number of students as follows:-

	Category	Area of land	No. of students
(i)	Secondary School	2000 sq. mtrs	600 upto Class X
(ii)	Sr. Secondary School with two streams	3000 sq. mtrs	800 upto Class XII

Contd....2

6. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
7. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
8. **Other conditions are contained in Annexure 'A' which is enclosed herewith.**
9. **Special conditions to be complied within three months:-**
 - a. Salary should be paid through Electronic Clearing Service (ECS) from the date of First appointment of the teachers on probation.
 - b. Salary is not being paid as per norms of the Board. The pay and allowances should be at least at par with the salary of corresponding categories of teachers working in the State Govt. schools and salary should be paid through bank by transfer through single cheque issued in favour of the Bank with the advice to credit salary to the saving bank accounts of respective members of staff and a Banker certificate to this effect is required.
 - c. The school is required to maintain reserve fund as per enrolment of the student.
 - d. The school is running 55 sections against 46 classrooms. Hence, the school is required to clarify as to how it is accommodating the present sections.

Yours faithfully,

ASSISTANT SECRETARY (AFF)

Encl: As above.

Copy to:

1. ✓ THE PRINCIPAL, M.K.D DAV PUBLIC SCHOOL, NESTA (ATTARI), DISTT-AMRITSAR, PUNJAB-143108.
2. THE REGIONAL OFFICER, CENTRAL BOARD OF SECONDARY EDUCATION, SECTOR- 5 , PANCHKULA - 134109 (HARYANA).
3. THE ASSTT. SECY. (IT), AMC, CBSE, DELHI.

man
ASSISTANT SECRETARY (AFF)

CENTRAL BOARD OF SECONDARY EDUCATION
SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110 092.

Affn. No. 1630190

Provisions of Affiliation bye laws for adherence:-

1. Fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. **No capitation fee or voluntary donations** for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure i.a.w. rule no. 11.1, 2 & 3.
2. The school should not use the activities for **commercialization**:-
 - a) As per rule no. 19.1 (ii) It shall ensure that the school is run as a community service and not as a business and that commercialization does not take place in the school in any shape whatsoever.
 - b) As per rule no. 19.1 (ii)a Any franchisee school making payment on account of use of name, motto and logo of franchiser institution or any other non-academic activities would be termed as commercialization of institution and to provide an affidavit that the school/society has not entered into any such contract to use Name, logo, motto for consideration of fee.
3. Teachers are to be made educated regarding **corporal punishment** & should avoid any type of such involvement i.a.w. rule no. 44.1 (d & e).
4. School will not prepare any student/ start class for **any other Board** except CBSE from their CBSE affiliated school building/ premises.
5. **Admission to the school** is to be made restricted under rule 6.1 of Examination bye laws and rule 12 (i, ii & iii) of Affiliation bye laws.
6. The school has to constitute a committee for protection of woman from **sexual harassment** at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishaska and other State of Rajasthan and other delivered on 13.8.1997 mentioned under rule no. 10.9.
7. Each school affiliated/ to be affiliated with the Board shall frame **Service Rules** for its employees which will be as per Education Act of the state/U.T., if the Act makes adoption of the same obligatory, otherwise as per Service Rules given in Affiliation Bye Laws. Further, **Service contract** will be entered with each employee as per the provisions in the Education Act of the state/ U.T., or as given in Appendix III, if not obligatory as per the State Education Act.
8. **Pay and allowances** to staff should be revised time to time to bring it at par with that to State Government. Further, **Salary and service conditions** of staff should be provided i.a.w. rule no. 3.3 (v) and rule no. 10.2 as appended below:-
 - a. The school in India must pay salaries and admissible allowances to the staff not less than the corresponding categories of employees in the State Government schools or as per scales etc. prescribed by the Government of India." Further, the service conditions as per Rule 10 and Rules 24 to 49 of Affiliation Bye-Laws also be adhered to.
 - b. Salary should be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.

Contd.,

9. Continuous **sponsoring of students at board examination** is to be made as per rule 13.12 (iv).
10. As per rule 13.12 (ii), no affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations.
11. Running of classes of **coaching institutions** in the school premises in the pretext of providing coaching to the students for various examinations is not approved by the board. Strict action would be taken on defaulters.
12. As per rule no. 8.2 and 13.11, facilities for physically challenged student should be adequately provided and every school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the '**Persons with Disabilities Act 1995**'.
13. **Health, sanitation and fire safety** should be adequately equipped i.a.w. rule no. 3.3 (vii), rule 8.5 and rule 23.11.
14. **School infrastructure and teachers for examinations** conducted by the board and evaluation of answer scripts should be made available as per rule no. 13.4.
15. As per rule no. 8.8 (iv & v), every affiliated school to develop their own **website** containing comprehensive information such as affiliation status, details of infrastructure, details of teachers, number of students, address-postal and e-mail, telephone nos. etc.
16. As per rule no. 3.3 h (vi), every school should organize at least **one week training programme** for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board.
17. Every secondary and senior secondary school shall appoint a person on full time basis for performing the duties of a **Health Wellness teacher** as per rule 53.5.
18. Strict adherence to the provisions of **Wild Life Protection Act** while procuring plants and animals for the use in laboratories by the school must be made i.a.w. circular no 03 dated 21 May 2013.
19. As per rule 15.1 (d), the school will follow the syllabus on the basis of curriculum prescribed by NCERT/ CBSE and text books publishing by NCERT/CBSE for the Middle classes as far as practicable or exercise extreme care while selecting books of **private publishers**. The content must be scrutiny to preclude any objectionable content that hurts the feelings of any class, community, gender, religious group in society. If found prescribed books having such content, the school will have to take responsibility of such content. Provided that the school would put a list of such books prescribed by it on its website with the written declaration duly signed by the Manager and the principal to the effect that they have gone through the contents of the books prescribed by the school and own the responsibility.
20. The school should keep a copy of **Affiliation/ Examination Bye Laws** for reference purpose and also advised to visit CBSE websites www.cbseaff.nic.in & www.cbse.nic.in for updates.


ASSISTANT SECRETARY (AFF)

OK

केन्द्रीय माध्यमिक शिक्षा बोर्ड
Central Board of Secondary Education



अधिसूचना - Online School Affiliation & Monitoring System R-2.0
As per new Affiliation Bye-Laws

Form Letter for- (EX-01818-1920)

Dated:
07/09/2020

NO. CBSE/AFF/EX-01818-1920/2019-20/

The Manager,
M K D DAV PUBLIC SCHOOL
NESHTA ATTARI DISTT AMRITSAR PUNJAB,
Amritsar
PUNJAB, AMRITSAR, 143004
(M. 2382589.)

Subject: Extension of General Affiliation- regarding
Application No. EX-01818-1920 dated 23.04.2018.

With reference to your application on the subject cited above; I am directed to convey the sanction for General Affiliation as per details given below :

Affiliation No.	1630190
Affiliated for	Extension of General Affiliation
Category	Extension of Affiliation
Period of General affiliation	01.04.2020 to 31.03.2025

The facilities reported at the time of last inspection:

S.No.	Detail	Size
1	Area on which school building situated reported by the IC	21650.681
	Area of play ground	6343.03

Above sanction is subject to fulfillment of following conditions-

- The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
- The School is required to apply online for further extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
- The school will also abide by the conditions prescribed, if any, by the State Government concerned as mentioned in certificate as per appendix III issued by District Education Officer (DEO) /equivalent officer.
- The school should ensure the strong governance and management of its activities in way of comprehensive and quantifiable planning in way of curriculum planning, infrastructure, resources, physical education, staff development and other co-curricular areas.
- The school should go through the provision of Affiliation and Examination Bye Laws and keep a copy thereof for reference purpose and also advised to visit CBSE websites i.e. <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The School is expected to see all circulars on these CBSE websites regularly.
- The school will strictly adhere to all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
- Admission to the school is to be restricted as per relevant rules of Examination Bye-laws and rule 2.4.5, 2.6.5

The school is required to follow rule No.2.4.7 and 2.4.8 of Affiliation Bye Laws regarding Books and Quality of Education.

The number of sections in the school are restricted to 76 as per number of sections reported by the IC and shall not be increased without specific approval of the Board. For increase in number of sections, the School shall apply online to the Board as per rule 15.7 of affiliation bye laws.

The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity related to running of school affiliated to CBSE. The school shall also be liable to bear all legal charges incurred by the Board, if any, arising out of these circumstances.

The school must strive to promote conservation of environment on their campus through rain water harvesting, segregation of waste at source, recycling of organic waste, proper disposal of waste including electronic waste, use of energy saving and energy efficient electrical equipment, greening of campus, use of solar energy, education and awareness amongst children on environment conservation and cleanliness etc.

The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: www.cbse.nic.in.

The optimum Section teacher ratio of 1:1.5 as well as student teacher ratio of 30:1 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.

Every affiliated school shall sponsor regularly its bonafide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/upgradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates.

Running of **coaching institutions** in the school premises in the pretext of providing coaching to the students for various examinations is not permitted by the Board. Strict action would be taken on defaulters.

The Manager and the Principal of the school shall be jointly responsible for the authenticity of the online/offline documents/ information/data submitted by the School to the Board.

Apart from rules to be adhered to by the school as mentioned above for drawing specific attention of the school authorities, the school authorities are required to acquaint themselves with all the rules contained in Affiliation & Examination Bye-laws and circulars/guidelines/ notification issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per Chapter 12 of Affiliation Bye-laws-2018.

The school shall be responsible to immediately comply with the conditions mentioned in the grant letter and shall also maintain record of certificates, compliances, data and other records/information and shall be fully responsible to produce all such records before Board when asked for, Failing which necessary action shall be taken as per Affiliation-Bye-Laws of the Board.

Deputy Secretary (Affiliation)

N.A.

Deputy Secretary

Encl. as stated above.